

DRAFT TFM Timeline

FY 2024 TFM 2-4700 Timeline*	Date	Comments
DRAFT #1		
<i>Internal Stakeholder Review (March -June)</i>		
Send out prior year version for review & comments to FRAD and GFAB	6/1/2023	
Set up meetings with entities to discuss guidance changes		
Set up meetings with GAO to discuss guidance changes		
Provide a monthly status to CRT members.		
Internal Stakeholder comments due date	6/23/2023	
Management Review - Draft #1 comments. Any discrepancies or changes	6/27 to 7/7	Signatures required from FRAD management for Draft #1
DRAFT #2		
<i>Stakeholders Review</i>		
<i>Send out Draft #2 for comment to the following:</i>		
APC (via email)	7/10/2023	
OFAS & OMB copies of TFM for review (via email)		
Audit community (via email). Kelly McFadden is the POC & she will distribute the documents to the audit community.		
Graphics and Printing (email)		
Federal entities (MAX.gov)		Set up CRT meeting to discuss changes for FY24
Stakeholders comments due date (COB)	7/21/2023	
TFM POCs incorporated any applicable changes into their assigned appendices.	7/25-7/28	
Management Review - Draft #2 Stakeholder comments	7/31 to 8/4	Signatures required from FRAD management for Draft #2
DRAFT #3		
GAO Review		
Send out Draft #3 to GAO (via email)	8/7/2023	
GAO comments due date	8/25/2023	
TFM POCs incorporated any applicable changes into their assigned appendices.	8/28 to 9/1	
Management Review - Draft #3 GAO comments	9/5 to 9/11	Signatures required from FRAD management for Draft #3
Final Draft		
Master copy given to TFM Editors & OCC	9/13/2023	
TFM Coordinator provides Final TFM for website		
Receive and coordinate any additional comments and Editors changes		
Execute final review before publication		
TFM workflow is approved by all parties	9/29/2023	
TFM Editors post to the website	11/16/2023	Have GLAB set up an email blast.
Authorize the GTAS system administrators to send users a global notification that the 2023 TFM is published.		